OVERVIEW

The Golden Gate National Recreation Area (GGNRA) is a destination for both locals and international visitors with its sweeping vistas, immense biological diversity, and unique cultural resources. With over 15 million visitors annually and over 80,000 acres of land, the GGNRA is the largest urban national park in the country.

Fostering meaningful connections between communities and their parks is more important than ever. The Community Engagement Program aims to expand and strengthen people’s relationship with and enjoyment of the Golden Gate National Parks. By attending outreach events and supporting trips to the Parks, we strive to have people of all backgrounds feel welcome and secure in their parklands.

POSITION

Are you passionate about parks and engaging communities?

We are looking for a Community Engagement Intern that is excited to work with a broad range of audiences through supporting our Roving Ranger and larger Community Engagement program.

Working as part of a team, the Intern will attend and participate in a variety of events, particularly in communities that are currently under-represented in our Park.

- **The Roving Ranger** is a mobile information center designed to serve as a visitor contact point both within the National Parks and outside the park in local communities. The vehicle allows park staff to bring a piece of the park with them on the road by providing information about park sites, internship opportunities, park events, volunteer programs, and more. The Roving Ranger has contacted over 25,000 members of the public in the last three years. The Community Engagement Intern will help us increase visitor engagement by staffing the truck during outreach events. The Intern will help develop new materials and activities to engage a variety of audiences.
DESCRIPTION OF DUTIES

● Assist with community outreach events. This includes:
  ● Planning and attending events with the Roving Ranger.
  ● Interacting with the public, answering questions, and leading educational activities.
  ● Researching potential new events in Marin, San Francisco, and San Mateo counties to reach new audiences.
● Maintaining records including photographs, statistics, and calendars.
● Assist with development of new engagement strategies. This includes:
  ● Developing hands-on educational activities to help engage new audiences.
  ● Leading walks at park sites.
  ● Helping create outreach plans to engage park users around new projects and initiatives inside the park.
● Contribute to research on visitation in the Golden Gate National Parks.

BENEFITS

● Gain leadership experience at a highly respected non-profit organization with a model partnership between two Federal agencies.
● Opportunity to work in and enjoy the scenery, natural and cultural resources of a spectacular National Park.
● Opportunity for personal/professional development days to pursue an interest, including training and education in various departments within the Park Service and Parks Conservancy.
● Opportunities to work with staff and volunteers from diverse backgrounds that share a common interest in engaging park visitors and having new communities feel welcome.
● Fifty Dollar ($50.00) per day taxable stipend available, plus academic credit.

DESIRED QUALIFICATIONS

● Enthusiasm for working with the public.
● A love of nature and the outdoors.
● Interest in building relationships with new communities through experiences in the park.
● Energetic, flexible, self-motivated, and a sense of humor.
● Desire to work in a team and with people from diverse backgrounds, ethnicities, races, genders, sexualities, ages, and viewpoints.
● Ability to work independently and take on a leadership role as needed.
• Good communication skills; treats others with respect; speaks and writes clearly and effectively.
• Basic computer literacy, Microsoft Word and Excel; experience with database operations or Photoshop/Illustrator a plus.
• A valid driver’s license and clean driving record.
• Bi-lingual skills are a plus.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT
• This position will focus on attendance and participation in community events, tabling and/or driving the Roving Ranger at various sites throughout the Bay Area.
• This position will require some office time – up to a day per week. The intern must be able to work outside and with a variety of people while maintaining a sense of humor.
• Ability to lift, carry and position objects weighing up to 40 pounds.

TERMS
• Desired Start Date: January 2017
• 2 – 3 days per week, January through May, summer extension may be possible based on funding, performance, and need
• Fifty Dollar ($50.00) per day taxable stipend available, plus academic credit
• Intern must have a Social Security Number or Individual Taxpayer Identification Number to receive stipend
• Available only to students currently enrolled in SF State, City College of San Francisco, and College of Marin

To apply for this position, please submit an application and send a resume and a thoughtful cover letter to AcademicIntern@parksconservancy.org. Please indicate the position(s) that you are applying for in your cover letter. No phone calls please.

The Parks Conservancy and National Park Service seek to increase diversity in the workplace and reflect our Bay Area community. People of color and of all backgrounds are encouraged to apply.