OVERVIEW

Marin County Parks (MCP) offers for public use and enjoyment an extensive system of regional and community parks, open space preserves, and trails. The department consists of two divisions, the Parks and Landscape Division and the Marin County Open Space District (MCOSD). Our team is made up of committed professionals serving in the core programs of operations and maintenance, planning and resource management, volunteers, environmental education, and administrative services.

MCP is dedicated to educating, inspiring, and engaging the people of Marin in the shared commitment of preserving, protecting, and enriching the natural beauty of Marin’s parks and open spaces and providing recreational opportunities for the enjoyment of all generations.

The Volunteer program is directly tied to the mission of MCP stated above. It allows the community to be involved and engaged in the health of Parks and Open Spaces.

POSITION

Do you want to help engage the public in caring for their local parks?

This internship focuses on supporting volunteer efforts in habitat restoration and other stewardship projects within the MCP and MCOSD. You will learn how to coordinate and support volunteer efforts and report volunteer accomplishments by working with experienced Field Staff. Your level of responsibility increases commensurate with training, skill, and comfort level.

DESCRIPTION OF DUTIES

You will work on habitat restoration projects throughout Marin County. The District has 34 Preserves and roughly 16,000 acres spread throughout Marin. There is a variety of habitat restoration projects in locations such as Kent Island in Bolinas Lagoon, Ring Mtn. in Corte
Madera, Horse Hill and Bothin Marsh in Mill Valley, Hal Brown/ Creekside in Kentfield, and Mt. Burdell in Novato, just to name a few.

Habitat restoration tasks may include helping with:

● Invasive plant removal
● Seed collection
● Wildlife surveying/monitoring
● Planting native species
● Scoping areas with the highest restoration needs
● Mapping and monitoring invasive plant populations
● Assisting with invasive early identification rapid response efforts
● Etc.

In addition to working with the community in the front country, you will also be helping with office tasks such as cleaning tools and supplies, inventorying and gathering data. These are tasks that all staff and interns perform and we want you to see and learn about the “background” work that goes into offering public programs and managing Natural Resources. It is crucial to the important work we do as a public agency. The office and other work completed behind the scenes are super important for our goal of providing high quality experiences to the public!

Lastly, you will have opportunities to work outside of the Restoration Team to work with other park staff in different locations performing a variety of tasks. Classes and training may also be available for you to learn new information and to network with other Field Staff. Some weeks you may be mostly in the field, sometimes mostly in the office – depending on what needs to be accomplished. The internship is a combination of both office and field work. I will work with you to create a monthly internship work plan and make every effort to provide a well-rounded learning experience.

**BENEFITS**

● Opportunity to work with staff and volunteers from diverse backgrounds that share a common interest in preserving and protecting Marin County’s natural and cultural resources.
● MCP lands are in the wildland urban interface and well used by residents, neighboring schools, community groups, and local non-profits. You will have the chance to meet and network with a wide range of the Marin community.
Team up with Staff in various programs including Natural Resources (Ring Mtn., Stewardship, Wildlife Picture Index Project), join a Ranger on a Ride-along, and work with Trails Staff to implement projects in our Road and Trails Management Plan.

Personal/professional development days to pursue a special interest, including training and education in various departments within MCP and County of Marin.

MCP uniform will be provided.

Fifty Dollar ($50.00) per day stipend available, plus academic credit.

DESIRED QUALIFICATIONS

- Direct outdoor experience or college level education in landscape maintenance, parks operations, or environmental studies is desirable.
- Leadership and willingness to engage in public speaking.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT

- Must be willing to work independently for extended periods in remote locations, outdoors, in any weather conditions. Must be willing to wear a County-provided uniform.
- You will report to the Lucas Valley field office located at 18 Jeannette Prandi Way in San Rafael. On field days, you will head out with me or other staff in our County work vehicle.

TERMS

- Desired Start Date: January 2017
- 2 - 3 days per week, January through May 2017. Summer 2017 extension possible based on funding, performance, and need
- Available only to students currently enrolled at College of Marin, SF State, and City College of San Francisco
- $50.00 daily taxable stipend plus academic credit available
- Intern must have a Social Security Number or Individual Taxpayer Identification Number to receive stipend

To apply for this position, please submit an application and send a resume and a thoughtful cover letter to AcademicIntern@parksconservancy.org. Please indicate the position(s) that you are applying for in your cover letter. No phone calls please.
The Parks Conservancy and National Park Service seek to increase diversity in the workplace and reflect our Bay Area community. People of color and of all backgrounds are encouraged to apply.