Environmental Health & Safety Academic Internship
Golden Gate National Parks; Fort Mason, San Francisco
Part Time, Spring Semester 2017 (with potential for Summer Extension)
Available only to students currently enrolled at COM, SFSU, and CCSF

OVERVIEW

The Golden Gate National Recreation Area (GGNRA) is one of nine National Parks in the Bay Area Network. Other Bay Area Network Parks include Pt. Reyes National Seashore, Pinnacles National Park, San Francisco Maritime National Historical Park, and John Muir National Historic Site, among others. These destinations are frequently visited by both locals and visitors with their unique landscapes, immense biological diversity, and historic cultural resources.

The Golden Gate National Recreation Area Occupational Health and Safety Office is dedicated to managing the physical, chemical, and biological hazards found in the workplace. Environmental Health and Safety (EHS) encompasses the assessment and control of those factors that may adversely affect human health and safety, but not the environment itself. It is targeted towards preventing disease, injury, and creating healthy and safe environments to work in. The program extends beyond worker health and safety, and also covers park volunteers and visitors.

POSITION

We are looking for an EHS Intern that will work in the Environmental and Safety Programs Division of the Golden Gate National Recreation Area. The intern will report to the Golden Gate National Recreation Area Occupational Health and Safety Office and will be responsible to assist with the development and implementation of occupational / environmental health and safety programs for Golden Gate National Recreation Area.

DESCRIPTION OF DUTIES

● Assist with EHS program and training development:
  ○ Create various training material and coordinate sessions
  ○ Review existing written health and safety programs
  ○ Develop new written health and safety programs
Conduct research on complex and unique hazards and standards (biohazards, emergency preparedness)

- Other EHS projects:
  - Assist with facility inspections and walk-throughs
  - Add information to the Network’s SharePoint section (if functional)
  - Inventory EHS equipment
  - Attend EHS meetings at Network Parks

Much of the work will be done in an office setting, with periodic field work. Position requires access to a government computer and thus a background check.

**BENEFITS**

- Implement and oversee occupational health and safety programs
- Opportunity to develop a model for future internships
- Help minimize illnesses and injuries across the Golden Gate National Recreation Areas
- Opportunities to work with staff and volunteers from diverse backgrounds that share a common interest in preserving and protecting our nation’s natural and cultural resources.
- A uniform will be provided.
- Opportunity for personal/professional development days to pursue an interest, including training and education in various departments within the Park Service and Parks Conservancy.
- Fifty Dollar ($50.00) per day taxable stipend available, plus academic credit.

**DESIRED QUALIFICATIONS**

- Enthusiasm for keeping humans healthy and safe and a desire to make a lasting impact
- Energetic, flexible, self-motivated, and a sense of humor
- Desire to work in a team and to work with a diversity of people with different backgrounds, ethnicity, races, genders, sexualities, ages, and viewpoints
- Ability to work independently and take on a leadership role as needed
- Good communication skills; treats others with respect; speaks and writes clearly and effectively
- Computer experience with Microsoft Office, especially Word and Excel. Experience with database operations and web development a plus.
- A valid driver’s license, clean driving record.
- Ability to pass a Federal background check.
PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT

- Ability to sit at a desk and able to traverse all types of park terrain
- Ability to lift, carry and position objects weighing up to 30 pounds

TERMS

- Desired Start Date: January 2017
- 2-3 days per week, January through May. Summer extension possible based on funding, performance, and need
- Available only to students currently enrolled at College of Marin, SF State, and City College of San Francisco
- Fifty Dollar ($50.00) per day taxable stipend plus academic credit available
- Intern must have a Social Security Number or Individual Taxpayer Identification Number to receive stipend

To apply for this position, please submit an application and send a resume and a thoughtful cover letter to AcademicIntern@parksconservancy.org. Please indicate the position(s) that you are applying for in your cover letter. No phone calls please.

The Parks Conservancy and National Park Service seek to increase diversity in the workplace and reflect our Bay Area community. People of color and of all backgrounds are encouraged to apply.