OVERVIEW

The Golden Gate National Recreation Area (GGNRA) is a destination for both locals and international visitors with its sweeping vistas, immense biological diversity, and unique cultural resources. With over 15 million visitors annually and over 80,000 acres of land, the GGNRA is the largest urban national park in the country.

The Sustainability Program of the Golden Gate National Recreation Area is dedicated to reducing the park’s carbon footprint and making the park a model for sustainability. The program engages both park staff and the public in education about sustainability as well as projects that make the park more sustainable.

POSITION

Are you interested in promoting environmental sustainability within the National Park Service and San Francisco Bay Area?

We are looking for a Sustainability Intern that will work in the Environmental and Safety Programs Office of the Golden Gate National Recreation Area. The intern will be responsible for implementing sustainability projects and programs throughout the park, ranging from energy and water conservation to recycling and composting.

DESCRIPTION OF DUTIES

Assist the Energy and Water Conservation Specialist with implementing projects such as:

- Energy and water monitoring and tracking
- Education and outreach to employees
- Recycling and composting projects:
  - Data collection and management
  - Solid waste audits
  - Program management and improvements
- Trainings
• Other sustainability projects:
  • Electric vehicle fleet monitoring
  • Bike at Work program
  • Green Purchasing
  • Fuel reduction projects
  • Education and Outreach

Much of the work will be done in an office setting with periodic field work. Intern will need to complete a background check to gain access to a government computer.

**BENEFITS**

• Get first-hand experience of environmental stewardship at the Federal level
• Implement and oversee sustainability projects
• Opportunity to develop a model for future internships
• Help expand the sustainability program in a national park
• Opportunities to work with staff and volunteers from diverse backgrounds that share a common interest in preserving and protecting our nation’s natural and cultural resources
• Receive a Volunteer-in-Parks uniform
• Opportunity for personal/professional development days to pursue an interest, including training and education in various departments within the National Park Service and Golden Gate National Parks Conservancy
• Fifty Dollar ($50.00) per day stipend available, plus academic credit

**DESIRED QUALIFICATIONS**

• Enthusiasm for sustainability and a desire to make a lasting impact
• Past experience working on a sustainability project or initiative is a plus
• Energetic, flexible, self-motivated, and a sense of humor
• Desire to work in a team and to work with a diversity of people with different backgrounds, ethnicity, races, genders, sexualities, ages, and viewpoints
• Ability to work independently and take on a leadership role as needed
• Good communication skills; treats others with respect; speaks and writes clearly and effectively
• Computer experience with Microsoft Office, especially Word and Excel
• Experience with database operations and web development a plus
• A valid driver’s license, clean driving record
• Ability to pass a Federal background check
PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT

- This is an office-based position with 4-6 days per month in the field.
- Ability to lift, carry and position objects weighing up to 20 pounds

TERMS

- Desired Start Date: January 2017
- 2 – 3 days per week, January through May
- Summer (full time) extension possible based on funding, performance, and need
- Intern must have a Social Security Number or Individual Taxpayer Identification Number to receive stipend
- Fifty Dollar ($50.00) per day taxable stipend, plus academic credit available
- Available only to students currently enrolled in SF State, City College of San Francisco, and College of Marin

To apply for this position, please submit an application and send a resume and a thoughtful cover letter to AcademicIntern@parksconservancy.org. Please indicate the position(s) that you are applying for in your cover letter. No phone calls please.

The Parks Conservancy and National Park Service seek to increase diversity in the workplace and reflect our Bay Area community. People of color and of all backgrounds are encouraged to apply.