



Muir Woods Visitor Services Academic Internship

Golden Gate National Recreation Area; Fully in-person
Full Time (4-5 full days/week), Summer 2026
Available only to students currently enrolled at COM, CCSF, and SFSU

Organization Description:

Since 1981, the Golden Gate National Parks Conservancy (Parks Conservancy) has served as the nonprofit partner of the National Park Service, collaborating with the Presidio Trust, partners, donors, and the community to support the Golden Gate National Recreation Area (GGNRA). The GGNRA stretches across three Bay Area counties north and south of the Golden Gate Bridge and includes iconic places such as Muir Woods National Monument, Fort Point National Historic Site, Alcatraz Island, Crissy Field, Mori Point, Lands End, and the Presidio of San Francisco.

The Parks Conservancy engages at the intersection of national park sites, local communities, social justice, and climate resilience. Collaborating with partners, our staff are dedicated to enhancing public awareness and providing volunteer and educational opportunities in the parks. We are park builders, caretakers, ambassadors and educators, all working to connect people to parks in support of our vision *Parks for All Forever*. Join us.

Branch/Unit Description:

Are you someone who loves the outdoors, and also loves to adventure in redwood forests? Do you also love to talk to people and engage with people from young children to older adults? If so, this position may be for you.

The Muir Woods Visitor Services and Interpretation team is looking for someone who has an interest and passion for learning about conservation, coast redwood forest, along with the biology of plants and animals that call Muir Woods home. The Muir Woods Visitor Services Internship is set in a fast-paced environment, where, during the summer months, you will talk to hundreds of people daily, giving directions to help them set up their day. The person selected for this position will also get a chance to do the work of a park ranger, telling the story of Muir

Woods, swearing in Jr Rangers, conducting 15-minute Ranger Talks, and helps enforce park rules.

Internship Overview:

The visitor services intern at Muir Woods will work alongside volunteers and staff, in a busy work environment welcoming in the over 800,000 visitors to the park every year. The intern will walk and rove trails, answering questions, directing visitors to trails and park resources, and sometimes responding to medical emergencies or separated parties. Days are often spent outside, either working at an information desk, out on the park's trails, or conducting a 15-minute interpretive talk.

This position is located at Muir Woods National Monument, Mill Valley. The start date for this position is June 2nd, 2026, with an end date of August 14th, 2026. Work is performed Fully in-person. The work schedule for this position is most likely Tuesday-Saturday, 9am-5pm. Interns must be able to work in half-day or full-day increments. Interns must have a Social Security Number or an Individual Taxpayer Identification Number to receive a stipend. This position is only available to students currently enrolled at College of Marin, SF State University, and City College of San Francisco.

Reports To: Park Ranger, Volunteer Coordinator

Learning Objectives:

- Opportunity to attend the workshops and trainings on a variety of topics, including resume building and interview skills, park orientation and history, flora and fauna, mapping and monitoring, computer skills, and much more.
- Opportunity to enjoy the scenery, wildlife and cultural resources of a spectacular National Park.
- Opportunity to work with staff and volunteers from diverse backgrounds that share a common interest in preserving and protecting our natural lands while engaging the next generation of park stewards.
- Opportunity for personal/professional development days to pursue an interest, including training and education days in various departments within the Park Service and Parks Conservancy.
- Opportunity to interact and learn from fellow park interns at workshops, discussions, and Intern Spotlight Series days.
- Learn the skills of interpreting the complex ecology of coast redwood trees and forests, telling the hard history of the site regarding Coast Miwok Native Americans, non-dominant narratives regarding John Muir, and park founder William Kent.

Essential Functions and Responsibilities:

- Staffing a visitor orientation desk, answering questions about the park, and preparing visitors for a successful visit
- Explain trails and highlights to visitors,
- Staffing a welcome desk, orienting visitors from all over the world to trails, answering questions, and doing litter roves picking up trash off the main Redwood Creek trail
- Explain Park rules of staying on trails, no eating in the forest, and letting staff know when a service animal needs to be checked in.
- Presenting a 15-minute resource talk after being trained to do so, in front of sometimes a large audience.
- Co-lead a 1-hour guided tour, supporting another staff member on a tour.
- Roving and walking on longer park trails that connect with Mount Tamalpais State Park
- Responding to emergencies as they arise, like search and rescues, injured hikers, and using handheld radios to call for an ambulance.
- Collaborate with park partners and diverse communities of the Bay Area
- Learn and improve public speaking skills, and the skills of resource interpretation, explaining complex ideas in an easy way to visitors to understand the topics.
- Participate in park trainings, classes, and seminars, gaining experience working in a National Park and for the Federal Government, in the Division of Interpretation, Education, and Volunteers.

Knowledge, Skills, and Abilities:

- Must have reliable vehicle transportation to the site, as Muir Woods doesn't have public transportation to it.
- Willingness to learn about the resources of Muir Woods, enthusiasm to share the knowledge with a diverse audience.
- Ability to work with and to serve people from various cultural and religious backgrounds, beliefs, and sexual orientations.
- Ability to talk with diverse audiences, in front of large groups, and work in an outdoor environment.
- Comfortable talking about diversity, equity, and inclusion in the workplace, Climate Change, Native American and Women's History.

Health and Safety:

It is the goal of the Parks Conservancy to create and maintain a safe and healthy workplace. We work to mitigate hazards and risks that may cause harm to employees, consistent with state and

federal laws. Employees play an active role in creating a safe and healthy workplace and are expected to comply with all applicable health and safety rules.

Physical Requirements and Work Environments:

- Ability to communicate with people from all backgrounds and beliefs and treat everyone with respect and dignity as a park visitor.
- Ability to communicate clearly with coworkers, and create a safe and respectful workplace
- Wear long pants, a belt, and closed-toed shoes as a part of the uniform.
- Work in an environment that is often foggy, cold, and wet, standing for long periods of time and answering repetitive questions.
- Report to work on time, and give your supervisor at least one day's notice if you need to change your schedule, or call out sick
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Terms of Position

- Start Date: June 2, 2026
- Fully in-person
 - Work site: Muir Woods National Monument, Mill Valley
- Work Schedule: June 2nd - August 14th (11-weeks total)
- Intern must be able to work in half-day or full day increments
- Intern must have a Social Security Number or an Individual Taxpayer Identification Number to receive stipend
- Available only to students currently enrolled at College of Marin, SF State and City College of San Francisco

Benefits

- Opportunity to attend trainings and workshops on a variety of topics including resume building and interview skills, history, flora and fauna of the GGNRA, mapping and monitoring, computer skills, and much more
- Opportunity to enjoy the scenery, wildlife and cultural resources of a spectacular National Park
- Opportunity to work with staff and volunteers from diverse backgrounds that share a common interest in preserving and protecting our natural lands while engaging the next generation of park stewards
- Opportunity for personal/professional development days to pursue an interest, including training and education days in various departments within the Park Service and Parks Conservancy
- Five hundred dollars (\$500) per week taxable stipend plus academic credit available
- Uniforms will be provided

Position Contact and How to Apply

To apply for this position, please [submit an application](#) by March 15, 2026. For questions regarding the Academic Internship Program, please reach out to internships@parksconservancy.org.

Application Deadline Date: March 15th, 2026

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed.

The Golden Gate National Parks Conservancy is an Equal Opportunity Employer. Recruitment, placement and promotions are conducted without regard to an individual's race, color, religion, sex, national origin, age, physical handicap, veteran status or sexual orientation, or any other classification protected by Federal, State, and local laws & ordinances. We will consider qualified candidates with criminal history in a manner consistent with the requirements of the San Francisco Fair Chance Ordinance. All qualified applicants are encouraged to apply.

