



Muir Woods Community Outreach Academic Internship

Golden Gate National Parks; In-Person

Full-Time, Summer 2023

Available only to students currently enrolled at COM, SFSU or CCSF

Introduction

The Golden Gate National Recreation Area (GGNRA) is a destination for both locals and international visitors with its sweeping vistas, immense biological diversity, and unique cultural resources. With over 19 million visitors annually and over 80,000 acres of land, the GGNRA is the largest urban national park in the country.

The Golden Gate National Recreation Area's Community Outreach Team facilitates access for underserved local communities to parklands while building on our mutual strengths to provide relevant programming. In other words, we take the parks to the people and the people to the parks! We envision a future where the GGNRA and community groups collaborate to co-create transformative experiences that amplify the voices of our communities to make parks truly equitable, open, and safe spaces for all.

In addition to supporting the GGNRA's virtual and/or in-person community engagement efforts and volunteer programs, the intern will also participate in weekly workshops and discussions with other interns in the cohort on the topics of conservation, climate change, and social and environmental justice.

Internship Overview

The Academic Internship Program runs Tuesday May 30 - Friday August 4, 2023 (10 weeks total)

Are you passionate about working with community groups and connecting local underserved audiences to their national parks?

We are currently seeking a Community Outreach Intern to support the NPS Community Outreach and Volunteer teams of GGNRA. This position will support engagement of communities that have traditionally

had little, if any, access to their national parks. Our team focuses on engaging people of diverse backgrounds and first-time park users to access park resources through recreational and interpretive programs. Our programs are tailored towards community-based organizations serving a wide range of youth groups, families, and seniors, with special focus on BIPOC communities, people with disabilities, and recent immigrants. Our programs are co-created by our team, collaborating with community partners, highlighting the natural and cultural history of the park, bringing lesser-known history to the forefront, while also helping visitors make connections between the park resources and their own lives and experiences.

The intern will be supervised by a community outreach park ranger who focuses on bringing groups to Muir Woods but may also work with staff from our volunteer team, as well as other rangers in the division. The intern may help to document, review, revise, research, co-lead, and/or observe and give feedback on new and existing volunteer Community Science service learning programming for community groups at Muir Woods and throughout the Golden Gate National Recreation Area for YMCA campers and/or San Francisco Public Library patrons, and several other non-profit community-based organizations. The intern may also research new community groups that meet our criteria for future partnership.

Lastly, with guidance from their supervisor, this intern will work either independently, or in concert with fellow Academic interns, and put what they learn into practice by completing a final project. The research, data, photos, or media product that the intern creates will be used by outreach staff to create new public programs after the internship ends.

Description of Duties

- **Research, plan, present and promote programs for community group participants of all ages and backgrounds.**
 - Assist Community Outreach team in co-developing and co-leading community and volunteer programs.
 - Participate in revision, updating, and evaluation/assessment of community group programming.
 - Most programs and events will be in-person. Occasionally there may be virtual programs.
- **Help to plan and schedule future face-to-face recreational programs for community group participants, when permitted by park management and COVID19 state regulations.**
 - Research and reach out to new community partners.
- **Research Time for Programs or Project**
 - Organize resources such as photographs, articles, and data for future use in building new community programs. Make recommendations on how the community outreach team can increase relevancy for communities and empower them to get involved with their own communities.
 - Produce a final project, possibly working with a team of other interns from the cohort. The project could take the form of an internal presentation, podcast, training, video, public presentation, social media or blog post, or another format as agreed upon with supervisor.
- **Participate in additional group trainings with intern cohort**
 - Participate in weekly workshops and discussions with the larger cohort.

In this position, the intern will:

- Work in and learn about a spectacular national park site, with gorgeous scenery and impressive natural and cultural resources.
- Gain experience creating and conducting in-person programs.
- Gain experience in storytelling as well as many other interpretive, audience-centered experience (ACE), and group-management techniques.
- Gain experience developing, conducting, revising, and helping to evaluate recreational programming for diverse audiences.
- Gain experience conducting research about climate change efforts at multiple park sites.
- Gain experience conducting culturally relevant programming at a highly respected tri-agency partnership organization.
- Learn about how to apply outreach principles at the community level through engaging new visitors of all ages with the resources of our national parks.
- Attend weekly trainings and networking opportunities presented by a variety of professionals from the National Park Service, the Golden Gate National Parks Conservancy, and/or the Presidio Trust.
- Possible academic credit through City College of San Francisco, College of Marin, or San Francisco State University.

Desired Qualifications

- Bilingual; preferably Cantonese, Mandarin, Arabic, Tagalog, Samoan, Spanish, or Vietnamese, or other language spoken by local Bay Area underserved communities.
- Energy, enthusiasm, and curiosity to learn storytelling and interpretive techniques.
- Detail oriented, team player, flexible and adaptable, and technologically savvy.
- Familiar with Office 365, Canva, Zoom, Microsoft Teams, YouTube.
- Excellent written and verbal communication, strong editing skills.
- Ability to communicate effectively with diverse park visitors and park personnel.
- Ability to contribute individually and participate in cross-functional teams.
- Familiarity with local Bay Area communities, Golden Gate National Recreation Area, and nearby resources.

Physical Requirements and Work Conditions

- Must enjoy working outside in various weather conditions (sunny, rainy, cold, foggy, and windy).
- Ability to stand for several hours and walk several miles.
- Ability to lift and carry equipment weighing up to 50 pounds.
- Must be willing to do public speaking and support in-person programs and sign a media release form.
- Must wear an intern uniform in a clean professional manner and represent the National Park Service with respect.

Health and Safety

It is the policy of the Golden Gate National Parks Conservancy to create and maintain a safe and healthful workplace free from recognized hazards that may cause harm to employees and interns, consistent with and in compliance with applicable state and federal laws. Employees and interns will play an active role in creating a safe and healthy workplace and will comply with all applicable health and safety rules. The Conservancy is committed to the goal of implementing an effective health and safety program and an injury prevention program.

Based on the current state of the COVID-19 pandemic, the Parks Conservancy requires all employees, interns, and independent contractors to be vaccinated and to provide proof of such vaccination as a condition of employment, internship, or performing contract work.

Benefits

- Seventy-five dollar (\$75.00) per day taxable stipend plus academic credit available
- Gain experience in community outreach, presenting and co-developing educational material
- Opportunity to enjoy the scenery, wildlife, and cultural resources of a spectacular national park.
- Opportunity to work with staff and volunteers from diverse backgrounds that share a common interest in preserving and protecting our natural lands while engaging the next generation of park stewards
- Opportunity for personal/professional development days to pursue an interest, including training and education days in various departments within the Park Service and Parks Conservancy
- Opportunity to interact and learn from fellow park interns at workshops, discussions, and Intern Spotlight Series days
- Uniform will be provided

Terms of Position

- **The term for this internship position is Tuesday May 30th Friday - Friday August 4th, 2023 (10 weeks total)**
 - Work Site: Crissy Field Center, Presidio of San Francisco | San Francisco, CA
 - Primary Field Site: Muir Woods National Monument
- Full-Time, 4-5 days per week
- Intern must be able to work in half day or full day increments
 - Workdays are Tuesday to Saturday. Fridays are required, but overall schedule can be adapted to intern's availability.
- Required attendance at orientation and onboarding sessions (three full days), as well as end of program celebration; Tuesday May 30, Wednesday May 31, Tuesday June 6, and Friday August 4.
- Intern must have a Social Security Number or an Individual Taxpayer Identification Number to receive stipend
- Available only to students currently enrolled at College of Marin, SF State and City College of San Francisco **(must be enrolled for spring, summer, or fall 2023 classes to be eligible, open to students in ALL majors)**

How to Apply

To apply for this position, please submit an application and send a resume and a thoughtful cover letter to Internships@parksconservancy.org. Please indicate the position(s) that you are applying for in your cover letter. No phone calls please. **Application deadline is Thursday, March 30.**

Information Webinar: Thursday March 23rd, 2:30-4 pm, for more details and to register visit www.parksconservancy.org/academicinternships.

The Golden Gate National Parks strive to engage a workforce reflective of the community it serves. We do not discriminate on the basis of race, color, age, gender, national or ethnic origin religion, sexual orientation, or physical disability. All qualified applicants are encouraged to apply.