



Cultural Landscape Maintenance Academic Internship

Golden Gate National Parks; In-Person Internship
Full or Part-Time, Summer 2023

Available only to students currently enrolled at COM, SFSU or CCSF

Introduction

The Golden Gate National Recreation Area (GGNRA) is a destination for both locals and international visitors with its sweeping vistas, immense biological diversity, and unique cultural resources. With over 17 million visitors annually and over 80,000 acres of land, the GGNRA spans three counties (Marin, San Francisco, and San Mateo) and is the largest urban national park in the country.

The mission of the GGNRA's Facilities Management Division is to maintain, improve, and protect the park's buildings, natural and cultural sites, and landscaped areas for the use and enjoyment of park visitors and staff. Facilities management involves many different activities carried out by staff and volunteers including maintaining roads and trails, planting native plants, cutting back vegetation, maintaining irrigation systems, and painting historic structures. The Facilities Management Division's Volunteers-In-Parks Program engages the community in order to develop a sense of ownership and civic pride in our parks and foster protection of our cultural and natural resources.

Internship Overview

The Academic Internship Program runs Tuesday May 30 – Friday August 4, 2023 (10 weeks total)

The Facilities Management Division is seeking an enthusiastic, self-motivated individual who is interested in gaining experience in volunteer program management, park operations, and a variety of landscaping and maintenance tasks. We are looking for someone excited to learn and practice new skills, engage with the community, and connect people with their parks. The Cultural Landscape Maintenance Intern will work in the field as part of a team, leading volunteers in weekly programs, and learning how to preserve and protect the park's cultural landscapes--- all while visiting some of the San Francisco Bay Area's most iconic sites!

Description of Duties

- Plan and lead volunteer work programs on projects including trail maintenance, painting, beach cleanups, vegetation removal, planting, and weeding
- Participate in safety trainings on maintenance best-practices, safe tool use, and other topics
- Welcome volunteer groups with an interpretive talk, provide a project overview, and ensure that volunteers work safely
- Work side-by-side with park maintenance workers and gardeners on projects including planting and weeding native plant sites; testing and repairing irrigation systems; repairing picnic tables and benches; cutting back vegetation and resurfacing trails; constructing fences and other trail structures; painting curbs, tables, and historic features; and providing ground support for chainsaw or heavy equipment operations
- Engage with park visitors, informing them of park information and volunteer opportunities
- Assist with special weekend/holiday volunteer events such as Martin Luther King Jr. Day of Service, Earth Day, National Trails Day, and Coastal Cleanup Day
- Safely operate hand and power tools under minimal supervision
- Organize and maintain inventories of equipment storage areas
- Clean tools, equipment, and other items used during volunteer programs

Desired Qualifications

- An ability and desire to work with people of varying ages, backgrounds, ethnicities, races, genders, sexualities, and viewpoints

- Ability to follow directions carefully, but also to work independently and take on a leadership role as needed
- Creativity and problem-solving skills
- Positive attitude with a desire to learn
- Energetic, flexible, self-motivated, and a sense of humor

Physical Requirements and Work Conditions

- Most work is outside, primarily in frontcountry park settings in San Francisco and San Mateo counties
- Ability to work outdoors in the variable weather conditions of the San Francisco Bay Area (cold, rain, wind, fog, hot sun, etc.)
- Ability to lift, carry, and position objects weighing up to 40 pounds
- Physical stamina to perform medium to strenuous work and traverse uneven terrain
- Reliable transportation to Crissy Field in San Francisco (bike, car, bus, etc.)

Health and Safety

It is the policy of the Golden Gate National Parks Conservancy to create and maintain a safe and healthful workplace free from recognized hazards that may cause harm to employees and interns, consistent with and in compliance with applicable state and federal laws. Employees and interns will play an active role in creating a safe and healthy workplace and will comply with all applicable health and safety rules. The Conservancy is committed to the goal of implementing an effective health and safety program and an injury prevention program.

Based on the current state of the COVID-19 pandemic, the Parks Conservancy requires all employees, interns, and independent contractors to be vaccinated and to provide proof of such vaccination as a condition of employment, internship, or performing contract work.

Benefits

- Seventy-five dollar (\$75.00) per day taxable stipend plus academic credit available
- Opportunity to work in a spectacular national park
- Learn important park maintenance and leadership skills from professionals
- Gain valuable job experience in professionalism, time management, project planning, and communication
- Opportunity to work with staff and volunteers from diverse backgrounds that share a common interest in preserving and protecting our nation's natural and cultural resources

- Opportunity to attend personal/professional development days in other park divisions and Park Academy Classes on a variety of topics including resume building, interview skills, park orientation and history, flora and fauna, mapping and monitoring, computer skills, and more
- A uniform will be provided

Terms of Position

- **The term for this position is Tuesday May 30 – Friday August 4, 2023 (10 weeks total)**
- Full-time or part-time, 20-40 hours a week, flexible weekdays, 7am-5:30pm (10 hours), with option for one half-day if full-time. Occasional weekend/holiday opportunities if available
 - Report for work at Crissy Field in San Francisco, CA
- Required attendance at orientation and onboarding sessions (three full days), as well as end of program celebration; Tuesday May 30, Wednesday May 31, Tuesday June 6, and Friday August 4.
- Social Security Number or Individual Taxpayer Identification Number required to receive stipend
- Available only to students currently enrolled at College of Marin, San Francisco State University and City College of San Francisco (must be enrolled for spring, summer, or fall 2023 classes to be eligible, open to students in ALL majors).

How to Apply

To apply for this position, please [submit an application](#) and send a resume and a thoughtful cover letter to Internships@parksconservancy.org. Please indicate the position(s) that you are applying for in your cover letter. No phone calls please. **Application deadline is Thursday March 30.**

Information Webinar: Thursday March 23, 2:30- 4 pm, for more information and to register visit www.parksconservancy.org/academicinternships.

The Golden Gate National Parks strive to engage a workforce reflective of the community it serves. We do not discriminate on the basis of race, color, age, gender, national or ethnic origin, religion, sexual orientation, or physical disability. All qualified applicants are encouraged to apply.