



**Education and Interpretive Intern**  
Golden Gate National Parks, Marin Headlands  
Part Time Spring Semester 2016  
Available only to students currently enrolled at SFSU and CCSF

## **OVERVIEW**

The Golden Gate National Recreation Area (GGNRA) is a destination for both locals and international visitors with its sweeping vistas, immense biological diversity, and unique cultural resources. With over 15 million visitors annually and over 80,000 acres of land, the GGNRA is the largest urban national park in the country.

The mission of the GGNRA's interpretive and education programs is to share our national parks with an increasingly diverse America and to build a sense of ownership, civic engagement in the care of our parks, communities and environment.

The Marin Headlands Program provides an opportunity for youth groups, and families both local and abroad to learn about the landscape and how it played a role in the protection of not only San Francisco Bay but of the Nation as a whole. Here people can learn about ship wrecks and navigation through the story of the Point Bonita Lighthouse; the many layers of military history from the Civil War to the Cold War through the Batteries, Forts and Missile Site; geology and the moving landscape through the excellent examples of fault lines and rock formation; the natural cycle of life through the diverse ecosystem; or even take part in a variety of recreational activities within the park boundaries (bike, hike, surf, horseback riding, birding, etc).

## **POSITION DESCRIPTION**

**Are you passionate about working with youth, building community and getting people excited about their park lands?**

We are currently seeking student interns whose primary responsibility will be to orient visitors to the site, provide tours for visitors and assist with large events. This intern will be excited to work with a broad range of audiences, especially youth, in the Golden Gate National Parks through a variety of service and learning opportunities.

Working as part of a team, this intern will develop and lead educational and interpretive programs that support the stewardship goals of the park, as well as support park site operations. This involves the organization and delivery of interpretive and educational programs, assisting visitors in planning their visit to the park, and issuing permits for special events and programs.

## **DESCRIPTION OF DUTIES**

Organize and facilitate educational/interpretive programs for youth and families:

- Be well informed on park resources
- Develop knowledge of the history of the Point Bonita Lighthouse, and Nike Missile Site
- Develop and lead interpretive tours
- Maintain safety of visitors

Assist with all aspects of park operations:

- Learn to operate base station and other portable radios

- Issue camping permits
- Answer phone calls and walk-in visitors' questions courteously
- Maintain and clean exhibits and general housekeeping of the Visitor Center
- Become familiar with NPS policies
- Report visitation statistics and work hours
- Conduct informal visitor contacts on trail and campground roves within the Marin Headlands
- Assist with full moon tours and special events

## **BENEFITS**

- Gain leadership and work experience at a highly respected organization within the Federal Government.
- Opportunity to enjoy the scenery, wildlife and cultural resources of a spectacular National Park.
- Opportunities to work with staff and volunteers from diverse backgrounds that share a common interest in preserving and protecting our natural lands while engaging the next generation of park stewards.
- Opportunity for personal/professional development days to pursue an interest, including training and education in various departments within the Park Service and Parks Conservancy.
- Fifty Dollar (\$50.00) per day taxable stipend, plus academic credit.

## **DESIRED QUALIFICATIONS**

- Enthusiasm for education/ interpretation, and for working with youth and community members.
- A love of nature, outdoor work, and San Francisco Bay Area history.
- Interest in sharing your love of parks and promoting community stewardship.
- Energetic, flexible, self-motivated, and a sense of humor.
- Desire to work in a team and to work with a diversity of people with different backgrounds, ethnicities, races, genders, sexualities, ages, and viewpoints.
- Ability to work independently and take on a leadership role as needed.
- Good communication skills; treats others with respect; speaks and writes clearly and effectively.
- Basic computer literacy, Microsoft Word and Excel.
- A valid driver's license, clean driving record.
- Bi-lingual skills are a plus.

## **PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT**

- Ability to walk and/or stand for extended periods of time. Must enjoy working outside in various weather conditions while maintaining a sense of humor.
- Ability to lift, carry and position objects weighing up to 40 pounds.

## **TERMS**

- Desired Start Date: January 2016
- Up to 3 days per week, January through May. Summer extension possible.
- Available only to students currently enrolled in SF State and City College of San Francisco.

**To Apply:** please [complete an online application](#) and send a **resume** and **thoughtful cover letter** to [AcademicIntern@parksconservancy.org](mailto:AcademicIntern@parksconservancy.org). Please write "2016 Academic Internship Application" in the email subject header and include the position(s) that you are applying for in the body of your email.  
No phone calls please.

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**The Parks Conservancy and National Park Service seek to increase diversity in the workplace and reflect the changing demographics of our Bay Area community. People of color and from all backgrounds are encouraged to apply.**