



Beach Stewardship and Volunteer Management Intern

Golden Gate National Parks, Fort Mason

Part Time, Spring Semester 2017 (possible summer extension)

Available only to students currently enrolled at SFSU and CCSF



OVERVIEW

The Golden Gate National Recreation Area (GGNRA) is a destination for both locals and international visitors with its sweeping vistas, immense biological diversity, and unique cultural resources. With over 15 million visitors annually and over 80,000 acres of land, the GGNRA is the largest urban national park in the country.

POSITION DESCRIPTION

Do you want to learn how to maintain our beaches while engaging volunteers?

We are looking for someone who is interested in learning about how to support a volunteer beach program. The intern would get a behind the scenes look at how the volunteer in the parks program is run and would also help in staffing with work days at other sites in the GGNRA.

The intern works closely with the Beach Volunteer manager, leading and being program support; along with office and clerical work that supports outreach of the VIP (volunteer in the parks) program and group statistics. They will also serve as public contact in other sites and get the chance to lead interpretive walks.

DESCRIPTION OF DUTIES

Working with the Beach Volunteer manager the intern will gain experience in managing volunteer program operations. Assignments include:

- Supporting and leading the beach clean-ups at Ocean Beach.
- Maintaining and help keep organized the programs' equipment and storage areas.
- Clerical work in outreach for VIP program and group statistics.
- Public contact at Fort Point and other sites in the GGNRA.
- Assisting with college work days for SF State and CCSF
- Present informative walks and talks about a sites cultural and natural resources.

BENEFITS

- Learning volunteer management.
- Learn about the cultural and natural resources of the National Park Service.
- Experience in leading an interpretive talk.
- Opportunity to work with staff and volunteers from different parts of the park.
- A uniform will be provided.
- Training and professional development days will be offered and provided.
- Fifty dollars (\$50.00) per day stipend available, plus academic credit.

DESIRED QUALIFICATIONS

- An ability and desire to work with people of varying backgrounds and ages.
- Strong oral and communication skills.
- Willingness to work outdoors in varying climate.
- Experience in working with computers, the internet, Microsoft word
- Ability to work in a shared office space.
- A valid driver's license
- Bilingual skills are a plus.
- Ability to communicate effectively with diverse park visitors and park personnel.
- Ability to be calm and courteous during occasional hectic and stressful situations.
- Excellent written and verbal communication, strong editing skills
- Energy, with a desire to come up with fresh ideas on how to grow our online presence.
- Ability to identify a target market and "speak" to that park visitor through social media.
- Ability to contribute individually and participate in cross-functional teams as well as with diverse audiences.
- Cross platform user and fast learner.
- Ability to communicate effectively with diverse park visitors and park personnel.
- Knowledge of local area and resources helpful.
- Desire to learn and try new things.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT

This is a mixed environment work place. There will be both office and outdoors time at any moment. You will be visiting many different sites and they all have various weather conditions. Ability to lift, carry, and move objects up to 40 pounds.

TERMS

- Desired Start Date: January 2017
- Up to 3 days per week, January through May. Summer extension possible based on performance and need
- Available only to students currently enrolled at College of Marin, SF State, and City College of San Francisco
- \$50.00 daily taxable stipend plus academic credit available
- Intern must have a Social Security Number or Individual Taxpayer Identification Number by the start date of the internship to receive stipend
- Available only to students currently enrolled in SF State, City College of San Francisco, and College of Marin

To apply for this position, please [submit an application](#) and send a resume and a thoughtful cover letter to AcademicIntern@parksconservancy.org. Please indicate the position(s) that you are applying for in your cover letter. No phone calls please.

The Parks Conservancy and National Park Service seek to increase diversity in the workplace and reflect our Bay Area community. People of color and of all backgrounds are encouraged to apply.